

Appendix A

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

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List here steps you will take to promote all four licensing objectives together.

Please refer to the following documents accompanying the Application:
Operating Schedule and Policies (dispersal; al fresco dining and smoking; search)
Position Statement (Part 1) by Tim McCormac, Property Director NWTC, dated 4 January 2023
Position Statement (Part 2) by KSL LLP on behalf of NWTC, dated 4 January 2023
Position Statement Appendices 01 - 18

b) The prevention of crime and disorder

Please refer to the following documents accompanying the Application:
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Position Statement (Part 1) by Tim McCormac, Property Director NWTC, dated 4 January 2023
Position Statement (Part 2) by KSL LLP on behalf of NWTC, dated 4 January 2023
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c) Public safety

Please refer to the following documents accompanying the Application:
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Position Statement (Part 2) by KSL LLP on behalf of NWTC, dated 4 January 2023
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d) The prevention of public nuisance

Please refer to the following documents accompanying the Application:
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e) The protection of children from harm

Please refer to the following documents accompanying the Application:
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A) The Prevention of Crime and Disorder

1. The premises shall install a full digital CCTV system by liaison with, and to a standard approved by, Sussex Police.
2. The CCTV system shall be maintained and operated at all times the premises is open to the public. Cameras will be positioned both internally and externally. The system shall cover all areas to which the public has access (excluding toilets) including entry and exit points enabling frontal identification of every person entering in any light condition, and any outside areas used by customers. The CCTV system will also cover all areas where licensable activities are occurring,
3. Recorded CCTV images will be maintained and stored for a period of thirty-one days and shall be produced to the Police or Licensing Authority upon request.
4. CCTV will be in operation at any time the premises is open to the public. Where CCTV is recorded onto a hard drive system, any DVDs or memory sticks subsequently produced will be in a format so it can be played back on a standard PC or DVD player.
5. Any person left in charge of the premises must be trained in the use of any such CCTV equipment and be able to produce CCTV images to an officer from a responsible authority upon request.
6. On Fridays, Saturdays and Bank Holiday Sundays a minimum of 2 SIA registered door supervisors shall be employed at the premises from 21:00 and they will remain until half an hour after closing to ensure the safe and orderly dispersal of customers. A written risk assessments will be carried out by the DPS as to whether more than 2 SIA registered door staff are required or not, which will be made available to the Police and Licensing Authority on request.
7. At all other times, SIA registered door staff shall be employed at the premises, in accordance with a written risk assessment to be carried out by the DPS, which will be made available to the Police and Licensing Authority on request.
8. When employed, door staff will wear their SIA badges in approved high visibility armbands.
9. When employed, a register of those door staff employed shall be maintained at the premises and shall include:
 - 9.1 The number of door staff on duty;
 - 9.2 The identity of each member of door staff;
 - 9.3 The times the door staff are on duty; and
 - 9.4 The SIA number of each member of door staff on duty.
10. Open containers of alcohol shall not be removed from the premises, save for consumption in any delineated external area.
11. Open containers of alcohol shall not be removed from the first floor into the lift or the atrium of the premises on the upper mall floor.

12. All off sales to be made in sealed containers for consumption away from the premises.
13. Staff will be trained in the requirements of the Licensing Act 2003 with regard to the Licensing Objectives, and the laws relating to underage sales and the sale of alcohol to intoxicated persons, and that training shall be documented and repeated at 6 monthly intervals. The training records will be made available for inspection upon request to the police and all other responsible authorities.
14. All staff will be adequately trained for their duties. The training records will be made available for inspection upon request to the police and all other responsible authorities.
15. Appropriate signage on the premises will pertain to refusals based on under-age sales and selling alcohol to intoxicated persons.
16. A refusals book (or an electronic log) will be maintained at the premises, for registering attempts to buy alcohol by under-age persons or refusals to those intoxicated. with records kept for a minimum of 6 months and made available to an officer of a responsible authority upon request.
17. An incident book (or an electronic log) shall be kept at the premises and maintained on site at all times. It shall be provided upon request to an authorised officer of the local authority or member of police staff. The incident book will record the following:
 - 17.1 All crimes reported to the venue
 - 17.2 All ejection of patrons
 - 17.3 Any complaints received (of a criminal or licensing nature)
 - 17.4 Any incidents of disorder
 - 17.5 All alcohol sales refusals, including registering attempts to buy alcohol by under age persons or refusals to those intoxicated.
18. The incident book records will be kept for a minimum of six months.
19. The premises will use the 'NightSafe' radio system (or other Sussex Police approved radio system) at all times the premises is open to the public.
20. The premises will join the Business Crime Reduction Partnership and be represented regularly at meetings.
21. The premises licence holder or DPS will be a member of and participate in the Pubwatch scheme operating in Brighton. Persons who are banned under the Pubwatch scheme will not be allowed entry to the premises.
22. There shall be a policy agreed with Sussex Constabulary and approved by an authorised officer of the Licensing Authority for the premises relating to illegal drugs found on persons or on the premises.
23. A secure deposit box will be kept on the premises for the retention of confiscated items. Police will be advised of the seizure of any items such as drugs/weapons within 48 hours to ensure safe disposal.
24. The premises will have a random search policy agreed with Sussex Constabulary and approved by an authorised office of the Licensing Authority.
25. There will be a food menu (subject to a wind-down period) and waiter/waitress service shall be available throughout the premises at all times the premises offers licensable activities.
26. 70% of the public trading area will be given to seating (inclusive of persons dining and those purchasing drinks only).

B) Public Safety

27. A first aid box will be available at the premises at all times.

28. Regular safety checks shall be carried out by staff.
29. Management shall liaise with the Fire Authority as necessary to ensure compliance with all necessary fire regulations.
30. The premises shall maintain an Incident Log and public liability insurance.

C) The Prevention of Public Nuisance

31. Noise from amplified music or voices shall not be such as to cause a noise nuisance to occupants of nearby premises.
32. No noise shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
33. Notices will be displayed in the external roof garden area and near its access / egress (to the internal premises) requesting that customers to respect the local residents and to keep noise to a minimum.

34. After 12 midnight, the first-floor terraced area will be closed to customers, save for those wishing to smoke and who are permitted access to the external designated smoking zone.
35. Notices will be positioned at the exit to the building requesting customers to leave in a quiet manner.
36. Doors and windows at the premises are to remain closed after 23:00, save for access and egress.
37. A Dispersal and a Smoking and Al Fresco Dining Policy will be implemented and adhered to.
38. The exterior of the building shall be cleared of litter at regular intervals.
39. The emptying of bins into skips (except into skips stored in internal areas) and refuse collections will not take place between 23:00 and 07:00.
40. Save for off-sales permitted in accordance with the premises licence, glassware is to remain within the internal and terraced areas of the premises on the first floor, and shall not be taken into the lift or the atrium entrance to the premises on the Upper Mall Floor.

D) The Protection of Children From Harm

41. A "Challenge 25" Policy shall be implemented in full and appropriate identification sought from any person who appears to be under the age of 25.
42. The only acceptable forms of ID are photographic driving licences, passports, HM forces warrant cards, EU/EEA national ID card or similar document or a form of identification with the "PASS" hologram.
43. Staff training will include the Challenge 25 Policy and its operation. In particular, staff shall be trained to take such action as is necessary to prevent the sale of alcohol to persons over the age of 18 where those customers are engaged in the distribution of alcohol to persons under the age of 18. The training must be given to a new member of staff before they commence employment and all staff must receive refresher training every 6 months.
44. Children under the age of 18 years old must be accompanied by an adult when on the premises.
45. Notices advising what forms of ID are acceptable must be displayed.
46. Notices must be displayed in prominent positions indicating that the Challenge 25 policy is in force.

47. Staff must be aware of the risk of the problem of proxy sales and offer assistance to responsible authorities to deter offences.

